



# Southern Lehigh School District

## Board of School Directors Meeting

June 4, 2012

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:36 p.m. on the above date (June 4, 2012) at Southern Lehigh High School, Center Valley, PA.

**PRESENT:** McLoughlin, Dimmig, Gunkle, Hayes, Lindsay, Lindsay, Mohr, Quigley, Stelts, Lycett (arrived at 8:04 p.m.)

**ABSENT:** None.

**OTHERS:** Christman, Melber, Lewis, Millman, Bartholomew, Kennedy, Takacs, Bergey, Jordan, Buchman, Donahue, Farris, Hafner, Georgiou (Patch.com), Rizzo (Morning Call), and approximately 22 other members of the community.

### **OPENING PROCEDURES**

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the minutes of the May 21, 2012 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Lycett**

### **VISITORS**

There was a moment of silence for the late Robert Gross, Superintendent of Salisbury School.

The Board welcomed Mr. Gary Bender, CFO, ABEC, Inc. Mr. Bender encouraged the Board to support LCTI and recognized recent Southern Lehigh High School graduate, Jason Ziegler.

### **CONSENT AGENDA**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the bills to be paid in the amount of \$10,359.13 and bills to be paid in the amount of \$383,780.16 for a total amount of \$394,139.29 for the General Fund as of June 4, 2012;

Approve the following substitute teacher for the 2012-2013 school year-

Erica Rich, School Psychologist;

Approve unpaid leave of the following staff-

Michelle Davis, Instructional Assistant, Southern Lehigh High School, anticipated from January 2, 2013 through June 1, 2013. Ms. Davis will be student teaching as part of her educational requirement;

Approve the following staff for the Liberty Trail Program scheduled from June 12 through June 29, 2012 at the stipends listed-

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64

Lisa Lowry, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64

David LeBourgeois, Teacher Instructor, at a stipend of \$575.38 per week

Russell Tucker, Teacher Instructor, at a stipend of \$575.38 per week;

Approve the following certificated teaching staff to provide extended school year services to Special Education students during the summer of 2012 at the hourly rate of \$38.82 and funded by the IDEA grant-

Caryn Bronfenbrenner

Janelle Chunko

Elissa Gruber

Heather Jani

Leanora Kline

Shannon Mauro

Thomas Seidenberger

Tammy Terlingo

Theresa Ware

Edward Williams;

Approve the following non-certificated instructional assistants to provide extended school year services to Special Education students during the summer of 2012 at the hourly rate of \$17.12 and funded by the IDEA grant-

Judith Browne

Michelle Davis

Yolanda Davis

Christina Jann

Stephanie Kauffman

Lindsay Miller;

Approve the following returning existing district staff as a Seasonal Employee for June 1, 2012 through May 31, 2013 at a rate of \$8.18 per hour:

Mark Zweifel;

Approve an internship for Matthew Ramspacher under the supervision of Mrs. Kate Miller, Coordinator of Athletic Services (*pending receipt of required documentation*). Mr. Ramspacher will be completing requirements for the educational obligation for Sports

Management through East Stroudsburg University from June 5, 2012 through August 10, 2012;

Approve an internship for Tyler Harris, Kutztown University. Mr. Harris is currently studying Public Administration and will be under the supervision of Mr. Jeremy Melber, Director of Business Services (*pending receipt of required documentation*). This internship will be for the summer of 2012;

Approve a thirteen-week worksite experience for the following participants through the Lehigh Valley Workforce Investment Board of Pennsylvania Career Link Lehigh Valley-Carolyn DeAngelo, Administration Building, will be under the supervision of Mrs. Kristen Lewis, Assistant to the Superintendent.

William Kruger, Technology Department, will be under the supervision of Mr. Ken Jordan, Director of Elementary Education and Instructional Technology (*pending receipt of required documentation*);

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Lycett**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Dr. Donahue, Mrs. Farris and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

#### High School report (submitted by Dr. Donahue)–

- Graduation was held on Friday evening and it was a very nice event. Thank you to Mr. Lycett and Mrs. Gunkle for assisting with the distribution of diplomas.
- The high school began work today on the laptop initiative and staff worked in committees to begin preparing for next school year.

#### Middle School report –

##### Academic

- 5/25-Field Day/Luau
- 5/29-Math Around the World

#### Intermediate School report –

- To finish up the school year, students at the IS participated in the following end year activities:
  - 5/21-Elementary Instrument Enrollment Night
  - 5/22-Field Day
  - Ice Cream & Yearbook Signing Socials were held for all grades
  - 5/25-Earth Day celebration
  - 5/25- 6th Grade evening Dance & Social
  - 6/1- Last Day, Talent Show
  - Report cards were distributed on the last student day.
  - Teachers at the IS participated in in-service activities today that focused on the use of new curriculum resources to be fully implemented in science next year,

revision of math course pacing guides, and alignment with Common Core standards in all other subject and related arts areas.

Elementary schools –

- 5/30- Final Hopewell CARES celebration: Students showed their school spirit by dressing in beach attire for their Beach Read activity
- 5/31- Hopewell Kindergarten graduation ceremony took place for both AM and PM kindergarten
- 6/1- Last Day of School was celebrated with Sensei Rob Wetmore from Leading Edge Martial Arts who closed down our school year with some anti-bullying advice and good discipline strategies he shared with our students.
- The Liberty Trail program will begin June 12 and run through June 29.
- 5/18- Brent Daniels Assembly-Using technology with music
- 5/21- Cystic Fibrosis Dance-A-Thon-Raised over \$1,000 for the Lehigh Valley Cystic Fibrosis Foundation
- 5/29- THE WALK! We are almost up to \$3,000 for The Water Project and purchasing a well.
- 6/1- End-of-the-Year Assembly-Awards and Slide Show

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the 2012-2013 District Mini Grants for a total amount of \$2,866.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Lycett**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Mohr to approve renewal of the enclosed agreement with Sweet, Stevens, Katz & Williams agreement for special education services for the 2012-2013 school year in the amount of \$7,500.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Lycett**

**BUSINESS AND FINANCE**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the appointment of France, Anderson, Basile and Company to perform the audit of the Southern Lehigh School District Office for the 2011-2012 fiscal year, pursuant to the attached engagement letter.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Lycett**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts renewal of the Application Service Provider Agreement between AssetWorks, Inc. and the District for operation, maintenance, and support of the District’s fixed asset database for 2012-2013 at an annual fee of \$1,350.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Lycett**

Mr. Melber summarized changes to the PDE final General Fund Budget presented for adoption tonight from the proposed General Fund Budget that was approved at the April 30, 2012 Special Board meeting.

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to adopt the following 2012-2013 Budget Resolution.-

That this Board of School Directors hereby officially adopts the School District of Southern Lehigh **2012-2013 Fiscal School Year Budget**, commencing with July 1, 2012, and ending with June 30, 2013, as recommended. A copy of PDE-2028, Final General Fund Budget, Fiscal Year July 1, 2012 – June 30, 2013 that was proposed and adopted at an official meeting of the Board of School Directors held Monday, April 30, 2012 is included in the Board packet.

**VOICE VOTE: "YES" – All but Dimmig, Lindsay and Quigley**  
**"NO" – Dimmig, Lindsay, Quigley- Motion Carried**  
**ABSENT: None**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to adopt the following 2012-2013 Budget Resolution.-

**WHEREAS**, the estimated Receipts from Local Sources of \$41,481,047 as set forth in the School District of Southern Lehigh Fiscal School Year Budget for the year 2012-2013 officially adopted this 4th day of June, 2012, includes a tax on the assessed valuation of real estate.

**BE IT THEREFORE RESOLVED**, that the millage on the assessed valuation of real estate located within the confines of Southern Lehigh School District (based upon 50% of the appraised valuation in compliance with Lehigh County Board of Commissioners resolution adopted May 30, 1974, as revised), as required in the officially adopted **2012-2013 Fiscal School Year Budget**, be set at 46.05 mills on the dollar (\$4.605 per each \$100 of assessed valuation) to provide an estimated income of \$34,834,037. for the fiscal year commencing with July 1, 2012, and ending with June 30, 2013.

**VOICE VOTE: "YES" – All but Dimmig, Lindsay, Lycett and Quigley – Motion Carried**  
**"NO" – Dimmig, Lindsay, Lycett, Quigley**  
**ABSENT: None**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to adopt the following 2012-2013 Budget Resolution. –

**WHEREAS**, 46.06 mills on the assessed valuation of real estate will not provide sufficient revenue to meet the budgetary requirements of the 2012-2013 fiscal school year.

**BE IT THEREFORE RESOLVED**, that this Board of School Directors hereby re-enacts the enabling resolution providing for the levying and assessing of a 1% tax upon the transfer of real property, or of any interest therein, situated within the School District of Southern Lehigh, under the authority of Act 511 of 1965, known as "The Local Tax Enabling Act", with said tax to provide an estimated income of \$450,883; and,

**BE IT FURTHER RESOLVED**, that this Board of School Directors hereby re-enacts the enabling resolution providing for the levy of 1% tax on the earned income of residents of the School District of Southern Lehigh levied under the authority of Act 511 of 1965, known as "The Local Tax Enabling Act", with said tax to provide an estimated income of \$3,500,970; and,

**BE IT FURTHER RESOLVED**, that this Board of School Directors hereby re-enacts the enabling resolution providing for the levy of a Local Services Tax in the amount of Five (\$5.00) Dollars on individuals engaged in any occupation, trade or profession within the corporate limits of the School District under the authority of Act 511 of 1965, P.L. 1257, as amended, known as "The Local Tax Enabling Act," with said tax to provide an estimated income of \$40,000.

**VOICE VOTE: "YES" – All but Lindsay – Motion Carried**  
**"ABSTAIN" – Lindsay**  
**ABSENT: None**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to issue a school property tax refund as follows:  
Wedgewood Golf Course, Parcel ID 22-641427797328 1, 2011-2012, \$1,548.47.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Lycett**

**SUPPORT SERVICES**

The Facilities Committee provided a presentation of the proposed Curly Horse Park. The project includes sports fields, walking paths and parking areas to be constructed on Upper Saucon Township and Hopewell Elementary School property. Joseph Geib, Special Projects Coordinator UST and Dennis Harman, Pidcock Engineering representative were in attendance. There was Board discussion.

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Stelts to approve and recommend adoption of the Resolution of Intent to Participate with Upper Saucon Township in the creation of the Curly Horse Park.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**PERSONNEL**

**REPORTS**

**LCTI**

Dr. Stelts reported the following:

Jason Ziegler and David Rice, Southern Lehigh High School students were recognized for their accomplishments.

A concession stand utilizing a Mack truck frame was built at the Levitt Pavillion at Steel Stacks, Bethlehem.

Superintendent's Report

Mrs. Christman reported the following:

- Graduation went well. Thank you to everyone who helped make it a memorable event for our graduates and their parents.
- 6/5-Ice Cream Social and End of year Staff Celebration
- In-Service today.

**OLD BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve a second and final reading of the following revised policies-

#012 Local Board Procedures: Relationship of the District Superintendent to the Board of School Directors

#016 Local Board Procedures: Communications

#123.2 Programs: Adding, Eliminating or Changing the Status of a School District-Sponsored Activity, District-Recognized Interscholastic PIAA Sports Team/Program or Club Sport

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve a second and final reading of the following new policies-

#336.1 Administrative Employees: Military Duty and Leave

#436.1 Professional Employees: Military Duty and Leave

#536.1 Classified Employees: Military Duty and Leave

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**NEW BUSINESS**

**COMMUNICATIONS**

Dr. McLoughlin received thank you notes from Mrs. Filler and Mr. Snell for Board Award recognition.

**VISITORS**

Alex Parson addressed the Board regarding technology.

**ADJOURNMENT**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Dimmig to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

The meeting was adjourned at 8:40 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

PENDING APPROVAL